

# MINUTES OF MEETING HELD ON 2<sup>nd</sup> May 2017

## Present

Councillor P. Brown	Councillor S. Jones
Councillor K. Cook	Councillor S. Kimberley
Councillor L. Gettings	Councillor R. Mulvany
Councillor G. Haigh	Councillor L. Rawson
Councillor C. Johnson	Councillor C. Taylor
Councillor R. Finnigan MBI	

## 27.0 Apologies for Absence

27.1 Apologies were received from Councillors Bailey, Knight and Nixon.

## 28.0 Anti-Social Behaviour/Policing Issues/Speeding Issues

28.1 PCSO's Owen and Fogg attended the meeting and reported on crime figures for April. These were once again very low, with 3 Burglary Dwellings, 2 Commercial Burglaries and 2 thefts from vehicles. Both of the latter involved Audis.

28.2 Councillor Brown enquired if there was anything to report on the incident at Scott Green. The PCSO's stated that they were unaware of this incident, and that it may have been recorded as a Road Traffic Crime.

## 29.0 Chair's Remarks

29.1 Councillor Jones informed the Council that the Internal Audit had been undertaken and approved by Ken Stephenson.

29.2 All members approved the Annual Governance Statement 2016/17, Section 1 of the External Audit, and it was duly signed.

## 30.0 Minutes of Meeting held on 7<sup>th</sup> March 2017

30.1 The Minutes were agreed as a true and accurate record.

30.2 Referring to Item 2.2 Councillor Gettings stated that the company delivering the Newsletters had provided a check list of non-delivered addresses. These were properties that had a request for 'no junk mail'. Councillor Brown reported that newsletters had not been received by the residents of Grove View. Councillor Gettings needed to know of any other incidents of 'non-delivery'. Councillor Jones confirmed that, in general, the use of the delivery company had been a success.

## 31.0 Correspondence

31.1 Councillor Jones listed the correspondence for April.

31.2 Correspondence from Governance Services regarding a quarterly review of the Register of Interests.

31.3 Emails from Caroline McAllister, Councillor Finnigan and LCC concerning the trees at Forest Bank. Councillor Finnigan stated that he was consulting with the residents regarding the process of application.

31.4 Emails regarding the state of Gildersome Cemetery. Rosie Watts, Bereavement Services Officer had addressed the matter.

31.5 Correspondence with Craig Williams, LCC Highways, regarding the resurfacing of some of Gildersome's road, and repairs required to the pavement on the Green.

31.6 Confirmation that Morley and Drighlington Councils had agreed to proceed with the 3GS Enforcement contract.

31.7 Notice of the General Election on 8<sup>th</sup> June 2017.

31.8 An email from another resident concerned about the mess left by horses using the footpaths and ginnels in Gildersome. Councillor Johnson asked if anything could be done to prevent this. Councillor Finnigan stated that he would make enquiries about 'blocking gates', and also obtain a map showing official bridleways.

## **32.0 Standing Order**

32.1 Councillor Gettings circulated a draft of an expenses form which included costs for travel and the printing of documents. Completed forms, along with receipts to be approved and signed by the Clerk. Councillor Jones proposed that this be adopted, and the amendment be made to Standing Orders. All were in favour.

## **33.0 Annual Review – Financial Regulations/Financial Risk Assessment/Non Financial Risk Assessment/Code of Conduct**

33.1 All documents were reviewed with no amendments.

## **34.0 M.U.G.A : Multi Use Games Area**

34.1 Councillor Jones advised that Paul Cook was still seeking finance for the project.

## **35.0 Speed Awareness Sub-Group**

35.1 Councillor Johnson reported that the group had met with Bobbie Virdi to discuss the siting of the second SID. It was concluded that a device was not required near Bownass News, and Scott Green was proposed instead. The new SID to be located near number 103. It was agreed that Councillor Johnson should speak to the residents of 103 prior to installation.

35.2 Councillor Johnson stated that it had still not been possible to download data from the first SID, but that Bobbie Virdi would help with this in the future.

35.3 Councillor Kimberley enquired as to when the first SID might be relocated, but was informed that there were no plans for this at the moment.

35.4 Councillor Brown raised concerns regarding the bike lane at the chicane, stating that it could be quite dangerous for pedestrians. Councillor Kimberley suggested that a sign be put up to remind pedestrians to be more aware, as there was no possibility of the bike lane being removed.

## **36.0 Planter Sub-Group**

36.1 Councillor Haigh reported that, in view of people being happy with the new stone troughs, the sub-group were proposing that the old tubs at Street Lane be replaced with stone troughs. 4 troughs would cost a total of £1400, inc VAT. This proposal was agreed by all. The useable tubs would replace any damaged tubs around the village. Updating the planters in other areas of the village, such as the Green, would be looked at in due course.

36.2 In view of the demolition of trees at the Griffin corner on two occasions, a quote of £250 had been obtained from David Cowburn for three stones to be appropriately placed. This proposal was agreed by all. Councillor Cook to contact David Cowburn regarding the siting of the stones.

## **37.0 Safety Fencing for Playground**

37.1 The Clerk advised that due to concerns expressed by a number of parents relating to footballs going over the present railings and into the road, she had made enquiries via Councillor Finnigan about the installation of some higher safety fencing. Mick Waring had supplied quotes, but these related to fencing only 1.6 metre in height, and it was felt that this was not sufficiently high enough. Councillor Finnigan agreed to contact Mick Waring again to see if higher fencing was available. Councillor Finnigan also agreed to fund 50% of the cost, which was likely to be in the region of £2000.

## **38.0 Action Plan Update**

### **38.1 Past/Future Events**

Councillor Cook gave an update on preparations for the Scarecrow Festival – the large straw scarecrows to built the first week in June/ bunting to go up early June/ JTF and Calor Gas to sponsor/Asda to supply tea, coffee and biscuits/ a rota to be prepared for the BBQ including Councillors Gettings and Mulvany collecting the money.

The Clerk reported that Gildersome Primary School did not require the spare BBQ. It was therefore, suggested that it be sold on Ebay, with Councillor Mulvany organizing the sale.

### **38.2 Footpaths**

The Clerk confirmed that LCC were continuing to fund 1 cut per year under the Paths Partnership Agreement. This would again be £675.

### **38.3 Landscape Project**

Councillor Cook reported that work had already begun at Street Lane and Branch End. There had been a delay in acquiring the 'wild flower carpets', but it was hoped that work would be completed within 2 weeks.

## **39.0 Planning**

39.1 Councillor Cook listed all applications and decisions for April.

39.2 The development of the land at Church Street appeared to be proceeding again, with the original application for the construction of 18 flats being put forward.

## **40.0 Finance**

40.1 The Clerk advised that the balance on the Parish Council's **Current Account** currently

stood at : **£35,759.98**

40.2 Cheques sent out this month are as follows :

P.May/Avast Security Update	19.99
P.Brown/Soil/Plants	93.00
Trust Distribution/Newsletter	330.00
P.May/Microsoft Office Software	108.98
Yorkshire Internal Audit Services	260.00
P.May/April Pay	<u>166.00</u>
	977.97

40.3 Payments made via Bankline

HMRC	32.00
Robrook/Newsletter	<u>275.00</u>
	307.00

TOTAL 1284.97

40.4 Payments Received

Precept 17/18	22063.00
LCTS Grant 17/18	<u>1568.00</u>
	23631.00

40.5 The balance on the Parish Council's **Reserve Account** currently stood at :  
**£8,241.04**

40.6 The Accounting Statements 2017/18, Section 2 of the External Audit, were approved and duly signed.

### **41.0 Applications for Grants**

41.1 There were none.

### **42.0 Date of Next Meeting**

42.1 The next meeting will be held on Tuesday 6<sup>th</sup> June 2017 at 7.00pm in the Meeting Hall.

