

MINUTES OF MEETING HELD ON 8th May 2018

Present

Councillor K. Bailey	Councillor S. Jones
Councillor P. Brown	Councillor S. Kimberley
Councillor K. Cook	Councillor E. Knight
Councillor L. Gettings	Councillor R. Mulvany
Councillor G. Haigh	Councillor C. Nixon
Councillor C. Johnson	Councillor C. Taylor

12.0 Apologies for Absence

- 12.1 Apologies were received from Councillor Rawson.
- 12.2 Councillor Kimberley had to leave the meeting at 7.15.

13.0 Anti-Social Behaviour/Policing Issues/Speeding Issues

13.1 PC Dennis attended the meeting and reported that there had been a reduction in crime during April. There had been 4 burglary dwellings in which 1 enquiries were ongoing, 2 filed as no further lines of enquiry, and 1 where an arrest had been made, but later released as the victim could not identify the suspect. There had been 0 commercial burglaries, 0 thefts of motor vehicles and only 1 theft from a motor vehicle. This vehicle had been unlocked. PC Dennis advised that he was confident that the Police were able to focus on particular nominals of interest in the area, and that a local youth had recently been sentenced to 12 months in prison for a variety of offences in Morley North. PC Dennis stated that the Police were aware of issues caused by the roadworks at Branch End, and would take action against drivers disregarding the closure. PC Dennis requested that the Parish Council consider 2 priorities they would wish the Police to focus on for Gildersome.

13.2 Councillor Cook queried the omission of a burglary at the Suffield Estate in the April Crime Report. PC Dennis stated that he would check the serious crime incident record.

14.0 Chair's Remarks

14.1 Councillor Jones offered congratulation to all the MBI Ward Councillors who had been elected, and expressed regrets that Councillor Finnigan, a very hard working Councillor for Gildersome in the past, had not been successful in re-election. Councillor Bailey confirmed that Councillor Finnigan's commitment and knowledge would be a great loss.

14.2 Councillor Gettings stated that the 3 Ward Councillors would share the workload - Councillor Andy Hutchison in Drighlington. Councillor Bob Gettings in Gildersome and Councillor Tom Leadley in Churwell.

15.0 Minutes of Meeting held on 3rd April 2018

- 15.1 The Minutes were agreed as a true and accurate record.
- 15.2 Matters Arising.

The Clerk advised that the concerns raised by a resident at the last meeting had been addressed.

16.0 Correspondence

16.1 The Clerk listed the correspondence for April.

16.2 Correspondence relating to the provision of temporary bus stops on Gelderd Road while Network Gas undertook work at Branch End.

16.3 A report from a resident regarding an owner allowing his dog to roam free in the Harthill area. This information was forwarded to the Enforcement Officer.

16.4 An email from Mr & Mrs Copley listing a number of concerns regarding Town Street. A meeting is to be arranged with the Highways Department.

16.5 Proposals from Highways to impose a 20mph limit in many parts of Gildersome. A meeting is to be arranged with the Speed Awareness Sub-Committee.

16.6 A Forestry Report. Following an extensive survey of trees along Town Street, it was recommended that work be carried out within 6 months. This to involve pruning and the removal of 3 trees.

16.7 Andrea Jenkyns MP forwarded details obtained from Land Registry regarding the ownership of parts of Dean Wood. 2 housing developers now own the area adjacent to the industrial development.

16.8 Details of CIL Payments : £76.50 for Rooms Lane Cottages / The Riva Homes Development to be paid in two instalments of £2,121.43.

16.9 Large amounts of information regarding the new Data Protection Regulations.

16.10 An update from the Enforcement Officer.

16.11 Highways Update : Branch Road, Gas Networks 30th April to 1st June / Town Street 8th to 10th May.

16.12 A tree survey report from Gloaming Tree Surgery and Arboricultural Consultancy for Forest Bank.

16.13 Information from the Red Cross to be put on our website.

16.14 A thank you from a resident for this year's excellent Newsletter.

17.0 Annual Review : Financial Regulations/Financial Risk Assessment/Non-Financial Risk Assessment/Code of Conduct/Standing Orders

17.1 Due to the introduction of new regulations, particularly GDPR, it was proposed that the Finance Committee review some of the documents in details prior to next month's meeting.

18.0 Annual Governance Statement

18.1 The Annual Governance Statement was agreed up and duly signed by the Chair.

19.0 Christmas Lights/Decorations for Street Lane Shops

19.1 The Clerk distributed details of Christmas Decorations to hire from Plantscape, and stated that she had also asked for a quote from Phil Hird, who installed the existing Christmas sign. The Clerk advised that she had not received any further information, or quotes from Councillor Hutchison regarding the Christmas lights for the trees on the Green.

20.0 Safety Fencing for the Playground/Upkeep of Playground

20.1 The Clerk reported that she had received information from Councillor Finnigan relating to a quote for the safety matting, a further request for jet washing and a date for the installation of the new fencing. The latter may be installed in May, but other issues were ongoing.

21.0 Planter Sub-Group

21.1 It was confirmed that there was a sufficient budget to cover the extra planting in the new containers.

21.2 Councillor Haigh stated that he would compile a watering rota, and present it at the next meeting.

21.3 Discussion took place regarding the summer planting. Councillor Brown to purchase the plants from the wholesaler by the end of May.

22.0 Little Free Library

22.1 Councillor Nixon gave details of her proposal to have a 'Little Free Library' installed in the village. She stated that at a cost of £700 it could be wall of post mounted, a custodian looks after it and people could change books at will. Suggested locations were outside Bowness News, or the Bottle banks. Councillor Gettings considered it to a good idea in view of the proposed closure of the Library. Councillor Jones suggested that CIL money could be used. Councillor Nixon advised that a Little Library could be viewed at Haighmoor Road, near the reservoir. There was general enthusiasm for the project. Councillor Jones proposed that the Parish Council fund two such libraries, and this was agreed upon.

23.0 Literary Festival

23.1 Councillor Gettings proposed that the Parish Council continue to give £500 towards the funding of Literary Festival Events in the primary schools. This was agreed upon.

23.2 Councillor Gettings advised that there were difficulties in finding a location for the Gildersome Event due to the uncertainty regarding the Meeting Hall. Councillor Bailey stated that he had had a meeting with Stephen Calvert regarding the Meeting Hall and it was agreed that there was a need to keep pressure on LCC to move forward.

24.0 Action Plan

24.1 Past and Future Events

Councillor Cook reported that things were progressing well with preparation for the Scarecrow Festival. Details would be finalised at next month's meeting.

The Clerk advised that the 'Tommy Statue' had arrived, and its installation would possibly take place in October.

24.2 Footpaths

Councillor Knight reported that there had been no news regarding the Finkle Lane footpath. The Clerk stated that she had emailed Nigel Manning in Legal Services to see if he could assist.

24.3 Landscape Project

Councillor Cook reported that Stephen Heywood had planted 3 pine trees at Branch End, and was awaiting David Cowburn to help with further landscaping.

25.0 Planning

25.1 Councillor Cook listed all applications and decisions for April.

25.2 Councillor Cook stated that issues with the foundations and cost implications had delayed the start of construction at the Paddock.

26.0 Finance

26.1 The Clerk advised that the balance on the Parish Council's **Current Account** currently stands at: **£36,236.73**

26.2 The Accounting Statements were approved by the Parish Council, and duly signed by the Chair. The completed Audit forms will now be returned to PKF Littlejohn. The Internal Audit was approved and signed by Ken Stephenson, Yorkshire Auditors 19/04/18. The date of notice to inspect the Return is 4th June to 18th July.

26.3 Cheques sent out this month are as follows :

Pearce Bottomley Architects/Survey Plan	2171.76
Trust Distribution/Newsletter	330.00
LCC/Lettings/Scarecrow Festival	133.00
P.May/Tommy Statue	776.30
Yorkshire Internal Auditors/Annual Audit	260.00
Northern Flags/Flags & Bunting	285.00
P May/April Salary	234.56
Robrook Press/Newsletter	285.00
P.May/Ink	18.97
Palmers/Trees	<u>540.00</u>
	5045.51

26.4	Payments made via Bankline	
	HMRC	58.60
	Bankline Fee	<u>0.40</u>
	TOTAL	5,104.51

26.5 Payments Received

	Cheque 894/Not Cashed	79.63
	HMRC/Tax Returns	1440.81
	LCC/Precept & Grant	23969.00

26.6 Transfer to Reserve Account 1100.00

26.7 The balance on the Parish Council's **Reserve Account** currently stands at: **£9341.52**

27.0 Applications for Grants

27.1 A grant application form received from Rainbows required adjustment.

28.0 Date of Next Meeting

28.1 The next meeting to be held on Tuesday 5th June 2018 at 7.00pm in the Meeting Hall.