

# MINUTES OF MEETING HELD ON 3<sup>rd</sup> September 2019

## Present

Councillor P. Brown	Councillor S. Kimberley (Arrived during Item 65.0)
Councillor K. Cook	Councillor E. Knight
Councillor L. Gettings	Councillor C. Nixon
Councillor G. Haigh	Councillor L. Rawson
Councillor C. Johnson	Councillor C. Taylor
Councillor S. Jones	

## 59.0 Apologies for Absence

59.1 Apologies were received from Councillors Bailey and Finnigan

## Attendance of Residents

Howard Stockdale, Secretary for the Gelderd Road Allotments, attended the meeting to request that details regarding applications for an allotment, and an application form could be posted on the Parish Council website. This was agreed upon. **Mr Stockdale to send documents for approval to the Clerk before the 21<sup>st</sup> September**

## 60.0 Anti-Social Behaviour/Policing Issues/Speeding Issues

60.1 PCSO Jeff MacGregor attended the meeting to report on the crime figures for August, and introduced a new PCSO, Chloe Barlow. PCSO Macgregor stated that there had only been 2 residential burglaries, and one unsuccessful burglary attempt at the Conservative Club. In the latter, a vehicle pursuit resulted in an arrest, with enquiries ongoing. A stolen transit van also resulted in an arrest, but there had been no thefts from motor vehicles, and no anti-social behaviour calls.

60.2 The Clerk advised that PCSO Tolhurst had updated the Council regarding the stolen stone trough, but unfortunately, reported that no progress had been made in tracing the vehicle used in the theft.

60.3 Councillor Rawson raised her concerns regarding the speeding through Gildersome. She had noted that it was particularly prevalent in the early evening, and in the Harthill Parade area of the village. **PCSO MacGregor stated that he would follow this up, and possibly use the SID.**

60.4 Councillor Brown advised that a resident had reported incidents of drug dealing outside the Griffin. **The Police to investigate, but they would require contact details.**

60.5 Councillor Brown was also concerned by incidents of anti-social behaviour at the Playground. A bike had been 'trashed' the previous day, and other destructive damage had taken place in the past. Councillor Brown suspected older youths from the Morley area, and she named a suspect. **The Police to investigate.**

## 61.0 Declaration of Interest

61.1 There were no declarations of interest.

## **62.0 Register of Interests**

62.1 Councillor Jones requested that the Clerk be notified of any changes.

## **63.0 Chair's Remarks**

63.1 Councillor Jones welcome everyone back after the summer break.

## **64.0 Minutes of Meeting held on 2<sup>nd</sup> July 2019**

64.1 The Minutes were agreed as a true and accurate record.

64.2 Matters Arising. Item 46.2 The Clerk advised that the contact email given by the Police for non-emergency reports was inaccurate. Instead people should use the website link [www.westyorkpolice.uk/reportcrime](http://www.westyorkpolice.uk/reportcrime)  
Item 50.14 Housing visited the property on the Moorland Estate, and the resident had been told to move the fence back to its legal limit.  
Item 52.2 Councillor Bailey advised that there had been a delay in the community work related to the Duke of Edinburgh Award Scheme.  
Item 52.5 Councillor Jones confirmed that the fencing had been removed.  
Item 52.6 Councillor Haigh to contact the resident.

## **65.0 Correspondence**

65.1 The Clerk listed the correspondence for July and August.

65.2 Information regarding the introduction of Primary School Catchment Areas in Leeds. This to apply from September 2020.

65.3 Jan Cleverly, Tenant Engagement Officer, requested information about possible new venues for digital access points. The Clerk suggested the Baptist Chapel.

65.4 Samantha Bullock contacted the PC requesting the installation of dog poo bins with lids on Spring Avenue. Forwarded to Councillor Finnigan.

65.5 Information from Leeds Local Access Forum regarding a 2026 cut-off date for claiming historic rights of way.

65.6 Suggestions from residents on Facebook regarding a Friendship Bench and a Cold Calling Zone. To discuss in Item 69.

65.7 An email from a resident regarding the Topsy Calf. The Clerk replied, advising that the PC would monitor the situation, but hoped that new small businesses in the village would thrive.

65.8 LCC to carry out maintenance work at Birchfield School during the summer holidays.

65.9 Enforcement Officer Updates.

65.10 Information from Highways England regarding the planned closure of M62 westbound between J29 and J28 commencing on 6<sup>th</sup> September for the full weekend.

65.11 Wayne Dixon wished to know if the PC had any vacancies at the current time. He is doing work to encourage people to get into local politics and make a change in their communities.

65.12 A local resident appreciated help with her hedge and wished to make a donation. Councillor Jones suggested that she make a donation to the MUGA fund, and she was happy to do so.

65.13 Highways Updates: Resurfacing work on Street Lane between 9<sup>th</sup> September and 11<sup>th</sup> October. Church Street two-way signals outside No33 5<sup>th</sup> to 9<sup>th</sup> September. LCC have also sent additional information to all residents on Street Lane.

65.14 An email from Clare Horner regarding TerraCycle, a recycling scheme, and a Kew Garden Wildflower Scheme. To be discussed in Item 69.

65.15 Details of September Bus Service Changes. The only route affecting Gildersome will be the 425/427 Bradford to Wakefield.

65.16 Information from ICO relating to GDPR.

65.17 An email from a resident at Scott Green complaining about the number and regularity of bonfires being lit by people in that area. Both Councillor Finnigan and PCSO Tolhurst suggested that Environmental Health be contacted.

65.18 A number of emails relating to the siting of a new seat at Church Avenue/Springbank. A decision will be made at the HAPs meeting on 24<sup>th</sup> September.

65.19 Community Speed Watch information from a company called TWM Traffic Controls. Sent out to the Highways Sub-Group.

65.20 A large amount of correspondence relating to the extended yellow lines alongside the Gelderd Road Allotments.

65.21 An email from Mandeep Flora stating that the report on the HGV Ban has been deferred, and a re-draft report requested. Discussion took place, and it was proposed that the issue be posted on the website and Facebook, in order that residents could put forward their comments to Leeds City Council. This was agreed upon.

## **66.0 Upkeep of the Playground**

66.1 It was noted that the shelter poles and railings had now been painted. Councillor Jones wished thanks to be passed on to Graham Brown.

66.2 Councillor Brown advised that the roadside gate required some attention.

66.3 The Clerk suggested that, apart from LCC re-painting the games lines on the ground, maintenance work on the playground was now complete, and could be removed from future Agendas.

## **67.0 Planter Sub-Group**

67.1 Discussion took place with regard to replacing the stone trough near the Suffields. It was proposed and agreed upon to replace it, but not on hard-standing.

67.2 Councillor Nixon suggested having planting around the Gildersome stone near the trough, and Councillor Haigh stated that as the Cubs were anxious to be involved in a project, this would provide such an opportunity. Councillor Haigh to contact the Cubs.

67.3 Councillor Brown requested permission to purchase three more Yorkshire stone troughs at a cost of £1850. This was approved.

67.4 Councillor Haigh stated that a decision was required on future maintenance and landscaping at Branch End. Discussion took place and it was decided that initially, a quote should be obtained from David Cowburn for clearance of the wildflower area. Councillor Brown advised that she had consulted with Roger Bennett with a view to looking at the retaining wall, and work required on it. Councillor Jones suggested that a separate committee of Councillors interested in the Branch End landscape project might be formed. If Branch End was cleared, it was considered more appropriate to concentrate on the fields behind the Suffield Estate for wildflower planting.

67.5 Councillor Brown reported that she had ordered the plants for the autumn/winter season.

## **68.0 Gildersome Meeting Hall**

68.1 Councillor Jones stated that there was nothing to report.

## **69.0 Village Enquiries**

69.1 The Clerk reported that four suggestions had been put forward by residents.

69.2 'Terracycling', involved the recycling of non-recyclable items. It was decided that this project would not be appropriate on the grounds of complexity to organise and cost.

69.3 'Wild Flower Packs' from Kew Gardens. Councillors agreed that this was something that could possibly be used at the Suffield Fields in Autumn. The Clerk to contact Kew Gardens.

69.4 It was decided that there was no real demand for a 'Cold Calling Zone' in Gildersome, as it had never been an issue in the village.

69.5 Discussion took place regarding the idea of a specified 'Friendship Bench', but Councillors considered Gildersome to be a friendly village anyway, and people would 'chat' if they wanted to, when sitting on one of the many benches.

## **70.0 Morley Arts Festival**

70.1 Councillor Gettings stated that Gillian Donnelly, appearing at the Gildersome Event, had received excellent reviews, and was one of the best forensic scientists in the country. Councillor Gettings confirmed the start time of 7.00pm on 26<sup>th</sup> September, at the Meeting Hall. Tickets £8, including a pie and pea supper. Any Councillors helping with preparation to arrive at 5.45pm.

70.2 The Schools Event to be held on 27<sup>th</sup> September and Councillors were welcome to attend.

## **71.0 Action Plan**

71.1 Past and Future Events

Remembrance Sunday 10<sup>th</sup> November: Councillor Gettings to liaise with the Lord Lieutenant's Office, and the Clerk to contact Amy Long re playing the Last Post.

Light-Up Night Friday 15<sup>th</sup> November: Councillor Jones advised that Councillor Hutchison was attending in his capacity as Mayor of Morley. Councillor Hutchison was also making arrangements to organise the electric connections from the lamp posts on the Green to the

trees. This in preparation for the new Christmas lights. Councillor Brown requested permission to buy replacement lights for the Christmas Tree. This was approved. Councillor Haigh wished to make arrangements for taking the bunting down. Saturday 7<sup>th</sup> September at 1pm was agreed.

## 71.2 Footpaths

Councillor Knight mentioned following up on the Leeds Local Access Forum. The Clerk advised that two footpaths in Gildersome required investigation to make sure that they remained open; one near Cricket Hill Farm, and one at Carr Hall Farm. Councillor Brown reported that concerns had been raised by a group of walkers regarding the Harthill Footpath. She suggested that this could be discussed with the group after their next walk on 6<sup>th</sup> October.

## 72.0 Planning

72.1 Councillor Cook listed all applications and decisions for July and August.

## 73.0 Finance

73.1 (July Finance Report) The Clerk advised that the balance on the Parish Council's **Current Account** currently stands at: £10,992.71

73.2 Cheques sent out this month are as follow:

L. Gettings/Flasks & Admin	135.93
Brosnans/Payroll	234.00
P.May/July Salary	<u>234.56</u>
	604.49

73.3 Payments made via Bankline:

HMRC	58.60
Bankline Fee	<u>0.40</u>
	59.00

**TOTAL**     **663.49**

73.4 Transfer to Reserve Account  
(Meeting Hall/MUGA Funds)

20,000.00

73.5 The balance on the Parish Council's **Reserve Account** currently stands at:  
£39,370.92

73.6 (August Finance Report) The Clerk advised that the balance on the Parish Council's **Current Account** currently stands at: £11,702.37

73.7 Cheques sent out this month are as follows:

B. Haigh/Garden Help	155.00
P. May/Paper Shredder	109.99
P.May/August Salary	<u>234.56</u>
	499.55

73.8 Payments made via Bankline:

HMRC	58.60
PKF Littlejohn/External Audit	240.00

Bankline Fee	<u>0.40</u>
	299.00
<b>TOTAL</b>	<b><u>798.55</u></b>

73.9 Payments Received:  
       HMRC/VAT Refund **1,743.17**

73.10 The balance on the Parish Council's **Reserve Account** currently stands  
       at : £39,375.85

73.11 The Clerk advised that the external auditor had successfully completed their review of  
 the Annual Governance and Accountability Return 2018/19 (AGAR).

73.12 Councillor Jones reported on a recent Finance Committee Meeting, stating that there  
 some changes in administration since adopting the new Scribe Finance Package. There would  
 be a full review in November, when the new Budget was presented. Initially, he proposed that  
 the Planter Sub Group be given a separate budget of £5000, with any single expenditure of over  
 £1000 to be approved by full Council. This was agreed upon.

#### **74.0 Applications for Grants**

74.1 There were no applications for grants.

#### **75.0 Date of Next Meeting**

75.1 The next Council Meeting will be held on Tuesday 1st October at 7.30 in the Meeting Hall.

