

MINUTES OF MEETING HELD ON 6th September 2022

Present

Councillor D. Barker	Councillor S. Jones
Councillor J. Bellhouse	Councillor E. Knight
Councillor P. Brown	Councillor J. Moxon
Councillor K. Cook	Councillor C. Nixon
Councillor G. Haigh	Councillor L. Rawson

59.0 Apologies for Absence

59.1 Apologies were received from Councillors Bailey and Gettings.

60.0 Declaration of Interest

60.1 Councillor Moxon declared that he was an employee of Leeds City Council.

61.0 Police: Monthly Report

61.1 PCSO Dave Lindley attended the meeting.

61.2 The crime report was as follows:

Burglary Commercial – 2 Gildersome Spur/Hill Top Farm
Burglary Residential – 3 Gildersome Lane/ Town Street-attempted/Briarfield Gardens
Theft from Motor Vehicle – 1 (Caught on camera)
Theft of Motor Vehicle – 1 (Briarfield Gardens)
Anti-social behaviour – 2 Youths on the roof at Birchfield School/a number of incidents at Town Street Playground.

61.3 PCSO Lindley stated that the Police continued to make regular patrols of the Playground. Most of the youths involved were local, but some were from Tingley and Farnley. Their parents had been informed.

61.4 PCSO Lindley stated the importance of residents locking all doors and cars throughout the day, as many burglaries were opportunistic. A reminder to be put on the website.

61.5 Discussion took place regarding drug related issues. PCSO Lindley stated that they investigate all reports, but still require as much intel as possible.

62.0 Chair's Remarks

62.1 There were non.

63.0 Minutes of Meetings held on 5th July 2022

63.1 The Minutes of the Council Meeting held on 5th July were agreed as a true and accurate record.

63.2 There were no matters arising.

64.0 Correspondence

64.1 Details of Correspondence for July and August had been sent out by the Clerk prior to the meeting.

64.2 The Clerk advised that Zurich Insurance had not yet resolved the insurance claim for the damaged seats.

65.0 Village Maintenance

65.1 Councillor Jones stated that the 3 new litter bins and the extra seat near the MUGA would be fitted this month. Councillor Cook advised that the lights for the MUGA would be installed in 5 weeks. The lights would be on a system, whereby, they would be switched off at 9.00pm.

65.2 The Clerk advised that the sponsor for the 2 memorial seats on the Green had requested that they face Town Street. This to be arranged.

65.3 Councillor Cook reported that she and Councillor Haigh had met with a local gardener to discuss the maintenance of the landscaped area at Street Lane. He was able to undertake the work at a charge of £25.00 per hour. It was agreed to move forward with the work required.

65.5 Discussion took place regarding the possibility of a replacement cherry tree at Griffin corner becoming a memorial tree for a resident wishing to purchase a planter. The Clerk to contact the resident.

65.6 Councillor Jones reported that a tree opposite the Griffin Head required some repair work to the strapping. He would undertake this.

65.7 Councillor Moxon proposed the use of a water bouser to aid the massive task of watering the planters and trees, when required. It was agreed to obtain a quote from a local window cleaner.

65.8 Councillor Brown suggested that the Parish Council should thank Councillor Finnigan for his prompt action regarding the travellers at Door Step Green, and also arranging for the site to be secured with boulders.

65.9 Councillor Brown advised that the 3 top stones dislodged from the Meeting Hall wall had been replaced by Roger Bennet.

65.10 Discussion took place regarding the state of the Brownie's landscape feature on the Green. It was agreed that the Parish Council tidy it initially, as a temporary measure.

65.11 The employment of another gardener for this and other additional jobs was proposed by Councillor Moxon. This was agreed upon. Councillor Moxon to make enquiries.

66.0 Landscape Project

66.1 Councillor Brown advised that the newly planted laurels had survived well over a very

dry summer, with only one in poor condition.

66.2 In view of contractor David Cowburn's illness, Councillor Jones proposed that the project was postponed until next year. This was agreed upon.

67.0 Meeting Hall Update

67.1 Councillor Brown reported on a meeting held with senior officers and the project manager of the refurbishment. It was stated that work would recommence at the beginning of September and be completed by November. It was evident that the funding had not been forthcoming from Leeds City Council to pay previous contactors. Hence the constant delays.

67.2 It was resolved that a representative from the Parish Council should be present at future contractor meetings.

67.3 Councillor Barker to arrange a meeting with Aspect regarding an electricity and water supply for the Scarecrow Festival.

68.0 Highways Issues

68.1 Councillor Jones confirmed that a new SID had been ordered, and that the Town Street SID had been turned around with help from Adam Cousens, not LCC.

69.0 Past & Future Events

69.1 Table Top Sale:

Councillor Jones congratulated Councillor Bellhouse on the organisation of a successful sale. Councillor Bellhouse advised that while footfall was lower than at the previous sale, financially it was a success.

69.2 Scarecrow Festival:

It was agreed that if electricity and a water supply could be made available from the Meeting Hall this would aid the provision of refreshments. It was decided that the Parish Council would not provide a BBQ, but Karen's Pantry would be serving the hot and savoury food. It was agreed to meet on Friday 9th September at 2.00pm to do some initial preparation and planning.

70.0 Enforcement Officer

70.1 The Clerk advised that, along with Drighlington Parish Council's Clerk, she was querying a recent annual invoice for the Enforcement Officer's services. In addition to a £2,500 salary increase which we hadn't been informed of, there has been a lack of figures to substantiate any continuity of service when there was a personnel change between 3rd January to 28th February. In total the Parish Council is paying £880 more than last year, £625 for the salary increase and £255 for a shortfall in fines not generated.

70.2 Councillor Jones to attend the next Enforcement Meeting.

71.0 Footpaths

71.1 The Clerk advised that she had emailed Bob Buckingham regarding Footpath 26, but he was on holiday.

72.0 Planning

72.1 Councillor Barker reported that there had been an issue regarding the height of the barn at Cricket Hill Brow, but it had ultimately been approved.

73.0 Finance

(The Clerk had sent out the following Finance Report prior to the Meeting.)

Finance Report – July 2022

73.1 The balance on the Parish Council's **Current Account** currently

stands at: £31,412.71

73.2 Payments made via Bankline:

KreativeInc/Monthly Host Fee	10.00
Glasdons/Seats x 2	2878.72
Brosnans/Payroll	252.00
Gardenius Nursery/Summer Plants	1302.13
P.May/July Salary	398.73
Bankline Fee	<u>2.80</u>
	4844.38

73.3 Payments Received

LCC/MICE Grant for Platinum Jubilee	1000.00
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73.4 The balance on the Parish Council's **Reserve Account** currently stands at: £24,439.19

Finance Report – August 2022

73.5 The balance on the Parish Council's **Current Bank Account** currently

stands at : £30,697.38

73.6 Payments made via Bankline :

Kreativeinc/Monthly Host Fee	10.00
PKF Littlejohn/External Audit	240.00
Garden Services/B Haigh	65.00
Bankline Fee	1.60
P.May/August Salary	<u>398.73</u>
	715.33

73.7 The balance on the Parish Council's **Reserve Account** currently

stands at : £24,441.40

74.0 Applications for Grants

74.1 The Parish Council approved a Grant Application from the Baptist Church of £88 for maintenance work on their wild garden.

74.2 The Parish Council approved a Grant Application from Team Daniel of £500 for support in running a youth club at St Peter's Church. This approval subject to the completion of certain details on the application form.

75.0 Date of Next Meeting

75.1 The next Council Meeting to be held on Tuesday 4th October at 7.00pm, at Gildersome Primary School.

