

MINUTES OF MEETING HELD ON 1st November 2022

Present

Councillor K. Bailey	Councillor S.Jones
Councillor J.Bellhouse	Councillor E.Knight
Councillor P.Brown	Councillor J.Moxon
Councillor K.Cook	Councillor C.Nixon
Councillor L.Gettings	Councillor L.Rawson
Councillor G.Haigh	

Councillor R. Finnigan MBI

92.0 Apologies for Absence

92.1 Apologies were received from Councillor Barker.

93.0 Declaration of Interest

93.1 Councillor Moxon declared that he was an employee of Leeds City Council.

94.0 Police: Monthly Report

94.1 The Police did not attend. The Clerk advised that PCSO Watson had sent apologies explaining that their absence was due to staff shortages.

95.0 Chair's Remarks

95.1 There were non.

96.0 Minutes of Meetings held on 4th October 2022

96.1 The Minutes of the Council Meeting held on 4th October were agreed as a true and accurate record.

96.2 There were no Matters Arising.

97.0 Correspondence

97.1 Details of Correspondence for October had been sent out by the Clerk prior to the meeting.

98.0 Village Maintenance

98.1 Councillor Jones confirmed that British Gas would be, hopefully, fitting the smart meter at the MUGA within the next few weeks.

98.2 The Clerk advised that she had contacted Forestry regarding our concerns about the condition of the tree on Gelderd Road, near the old people's bungalows.

98.3 It was confirmed that Councillor Haigh had installed a new battery required in the defibrillator.

98.3 Councillor Finnigan reported that a site meeting would take place in January, with a view to moving the trees at Church Avenue. There were concerns from councillors about problems with the size of the trees, and the state of the site after removal.

98.4 Discussion took place regarding the recent installation of a memorial bench on the Green. This was due to concerns raised by two households nearby. The possibility of moving it was suggested, but the Clerk advised that no action could take place without consultation with the owners of the bench. Councillor Brown to consult with owners.

98.5 The Clerk to order two new benches to be located at Street Lane Playing Fields. This following the completion of the insurance claim for the damaged benches.

99.0 Meeting Hall Update

99.1 Councillor Brown reported that the refurbishment work at the Meeting Hall was progressing well, though some of the planned storage had not taken place.

99.2 It was decided to book the Methodist Chapel provisionally for the Remembrance Day refreshments, as there was still uncertainty as to completion and suitability for use of the Meeting Hall.

100.0 Highways Issues/Enforcement Officer

100.1 Discussion took place regarding the new SID. It was decided to locate a suitable lamp post and send the number to Highway for confirmation. Councillor Finnigan to arrange a site meeting. Councillor Bailey felt that insufficient data had been retrieved from the existing SIDs, and he would still like to install more devices. Not all Councillors were in agreement.

100.2 Councillor Jones reported on a recent Enforcement meeting and stated that regular log sheets would be provided by the new Enforcement Officer. Councillor Finnigan gave details of the recent change over of personnel. The Clerk advised that a member of the council would be required to attend the Enforcement meeting on 13th December.

101.0 Past & Future Events

101.1 Remembrance Sunday :

Councillor Finnigan stated that he was confident that the Meeting Hall would be available, but it was agreed preparations would involve the possible use of the Methodist Church. Councillor Gettings confirmed that the Lord Lieutenant Edward Ziff would be attending.

101.2 Light-Up Night:

It was confirmed that most of the preparation for Light Up Night was in place. Councillor Finnigan to enquire with LCC if the lamp post connections had been checked. The Clerk to liaise with Roger Bennett regarding the firework display and Risk Assessment. The Christmas tree to be delivered on Monday 14th November and portaloos to be arranged if needed. The only requirement was a compare for the evening.

102.0 Review of Parish Council Safeguarding Policy

102.1 All councillors had been requested to review the Policy. The Clerk suggested that it might be advisable to include an additional point in the "Providing a safe environment" section. This to state that a Risk Assessment is provided for each Parish Council Event. Plus, also delete the requirement for an annual review. These amendments were proposed and agreed upon.

103.0 Footpaths

103.1 Councillor Knight confirmed that the hedges along the footpath around the Gildersome Primary School had been cut back.

104.0 Planning

104.1 Councillor Cook had prepared a list of all applications and decisions for October. This had been sent out to all councillors prior to the meeting.

104.2 Councillors were still very concerned regarding any possible development at Spring Field Villas and monitoring would continue, as some ground works appeared to have taken place recently. Councillor Finnigan to contact Planning Enforcement and Highways

105.0 Future Website Maintenance

105.1 Councillor Bellhouse updated councillors on the change of website provider, which would take place in November. A review would take place after 12 months.

106.0 Finance

(The Clerk had sent out the following Finance Report prior to the Meeting.)

Finance Report – October 2022

106.1 The balance on the Parish Council's **Current Account** currently stands at: £28,936.01

106.2 Payments made via Bankline:

KreativeInc/Monthly Host Fee	10.00
HMRC/September PAYE	99.60
Brosnans/Payroll	90.00
British Gas/Smart Meter	120.59
K.Bailey/Expenses	29.57
Streetwise/Road Closure	720.00
P.May/October Salary	398.73
Bankline Fee	<u>3.20</u>
	1471.69

106.3 Payments Received

A.Sewards/Memorial Cherry Tree	50.00
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106.4 The balance on the Parish Council's **Reserve Account** currently stands at: £24,443.79

106.5 The Clerk advised that the outstanding CIL payment for the development off Street Lane had now been paid. This was a total of £6,859.95.

106.6 The Clerk confirmed that a Finance Meeting would take place in November to review the Budget and Precept for 2023/24, the details of which would be presented at the December meeting.

107.0 Applications for Grants

107.1 Applications from Birchfield Primary School and 4th Morley (Gildersome) Scouts had been received. Both grant applications were approved.

107.2 The completed application from Team Daniel had also been received. This had been approved, subject to further details, at the September meeting

108.0 Date of Next Meeting

108.1 The next Council Meeting to be held on Tuesday 6th December at 7.00pm, at Gildersome Primary School, unless the Meeting Hall is available.

