

## MINUTES OF MEETING HELD ON 2<sup>nd</sup> May 2023

### Present

Councillor D. Barker	Councillor E. Knight
Councillor J. Bellhouse	Councillor A. May
Councillor P. Brown	Councillor J. Moxon
Councillor K. Cook	Councillor C. Nixon
Councillor A. Holroyd	Councillor L. Rawson
Councillor S. Jones	

Councillor R. Finnigan MBI

### 13.0 Apologies for Absence

13.1 Apologies were received from Councillors Bailey and Gettings.

### 14.0 Declaration of Interest

14.1 Councillor Moxon declared that he was an employee of Leeds City Council.

14.2 Councillor Bellhouse declared that she had an interest in Item28.

### 15.0 Register of Interests

15.1 The Clerk advised that Government Services had requested that all Register of Interest documents be reviewed. A list recording changes or 'no change' had then to be sent, along with the completed registers of the new councillors.

### 16.0 Police: Monthly Report

16.1 The Police did not attend the meeting, but PCSO Dutton had emailed the following report.

Burglary Residential – 3  
Burglary Commercial – 5  
Theft from vehicle – 2  
Theft of vehicle – 1  
ASB calls – 2

16.2 Councillor Finnigan reported that the individual involved in the assault in Gildersome a few weeks ago was now in prison.

### 17.0 Chair's Remarks

17.1 Councillor Jones formally welcomed the two new councillors, Councillor Angela Holroyd and Councillor Amy May.

## **18.0 Minutes of Meetings held 4<sup>th</sup> April 2023**

18.1 The Minutes of the Council Meeting held on 4<sup>th</sup> April were agreed as a true and accurate record.

18.2 There were no Matters Arising.

## **19.0 Correspondence**

19.1 Details of Correspondence for April had been sent out by the Clerk prior to the meeting, and some would be discussed in Agenda items.

## **20.0 Letter of Complaint to CQC/Update**

20.1 Councillor Jones read out the letter of response from Andy Kenny, Director of Development and Communications for ISL. Discussion took place and it was felt that it was a very aggressive reply, with certain inaccuracies as to who was initially instigating a meeting.

20.2 Councillor Finnigan confirmed that he was still trying to arrange the meeting with all bodies concerned. He emphasised the importance of the Police attending, as they had visited the accommodation on a regular basis. Adult Social Care also, must be involved, as significant sums of tax payer's money were being spent on supporting the residents at the ISL accommodation.

20.3 The Clerk to contact Andy Kenny, informing him of the delay in arranging a meeting and that the meeting would, hopefully, take place before the end of May.

20.4 It was also necessary to obtain written statements from the Co-op and Conservative Club.

20.5 Councillor Barker raised the point that the change of use for the flats was, originally, a false application.

## **21.0 Village Maintenance**

21.0 Councillor Cook confirmed that David Cowburn was to install the seats at the playing field week commencing 8<sup>th</sup> May.

21.2 Councillor Moxon reported that the Cubs were making enquiries regarding having the mosaics coated with an epoxy resin.

21.3 Councillor Jones raised concerns regarding the poor and dangerous state of the Town Street playground. Areas of main concern related to the missing safety gate at the entrance to the carpark, the area around the climbing frame and the surface matting. Councillor May confirmed this, following an experience with one of the children in her care. Councillor Jones reported that the Finance Committee had proposed allocating funds to undertake improvements, and that they hoped for match funding from Ward Councillors. The Clerk advised that she was in the process of arranging a meeting with Parks and Countryside. Councillors Holroyd and May to be involved in this meeting. Councillor Finnigan stated that he would request an urgent visit from Steve Wray, the Safety Officer.

21.4 Councillor May asked if there was any possibility of having a zebra crossing on Town Street, as she considered the present situation outside Gildersome Primary School to be a

dangerous one. Discussion to place regarding the pros and cons of the present chicane. Councillor Finnigan to contact Highways to arrange a site visit and assess costs.

## **22.0 Meeting Hall Update**

22.1 Councillor Jones stated that the Finance Committee had proposed that funding should be made available for work to improve the acoustics in the Meeting Hall. Discussion took place regarding the options, along with details of a quote acquired by Councillor Bailey from Agile Acoustics.

22.2 Councillors Finnigan and Brown gave an update on a meeting which had taken place with the Project Management Team from LCC. This was to run through the 'snagging' items following the refurbishment work. Councillor Barker advised that the acoustics could be classed as a such an item.

22.3 Discussion took place regarding the different user groups and their varying needs. Councillor Jones considered it priority that any funding from the Parish Council should be based on an essential needs for the efficient use of the Meeting Hall.

22.4 Councillor Finnigan estimated a cost of £13,000 for acoustic work, new chairs and blinds. He stated that Ward Councillors would match fund the costs.

## **23.0 Past & Future Events**

23.1 Councillor Bellhouse advised that the Big Screen would be set up at 8.00am on Coronation Day. Skewer Point had been booked to serve food and a face painter would attend. It was decided to use 2 gazebos in case of bad weather.

23.2 Councillor Cook confirmed the arrangements for the Scarecrow Festival on 18<sup>th</sup> June.

23.3 The Clerk advised that the TRO for the road closure was organised for 18<sup>th</sup> June and the Safety Advisory Group had classed the event as Low Risk.

## **24.0 Mill Lane Project**

24.1 Councillor Cook reported that Hand Made by Ellis had produced a design plan with some good ideas for the project. The estimate for the total project was £13,000, but this could be done in stages. It was proposed and agreed to go ahead with this contractor.

## **25.0 Footpaths**

25.1 It was decided to trial the new dog glove dispenser at Street Lane playing field and possibly make our own dispensers for the footpath behind the Ashwoods. David Cowburn had confirmed that fouling on this path was particularly bad.

25.2 Councillor May and Moxon to monitor some of the paths.

## **26.0 Planning**

26.1 Councillor Cook had prepared a list of all applications and decisions for April. This had been sent out to all councillors prior to the meeting.

26.2 Councillor Brown informed the council that the resident on Harthill Parade was also going to erect a 6 foot fence in his front garden. Councillor Barker confirmed that he had written to Planning Enforcement regarding the existing gate and they were to visit the property.

## 27.0 Finance

(The Clerk had sent out the following Finance Report prior to the Meeting.)

### Finance Report – April 2023

27.1 The balance on the Parish Council's **Current Account** currently stands at: £14,002.78

27.2 Payments made via Bankline :

HMRC/March PAYE	99.80
Ms J Latham/Website Support	29.30
K. Bailey/Gazebo Storage Bag	39.99
Brosnans/Payroll	90.00
1 <sup>st</sup> Gildersome Brownies/Grant	320.00
4 <sup>th</sup> Morley(Gildersome) Scouts/Grant	200.00
British Gas/Electricity/MUGA	22.62
P. May/Heyn/Poo Bag Dispenser	157.80
J. Bellhouse/Coronation Expenses	61.58
P.May/Heyn/ Poo Glove Bags	46.38
K.Bailey/Ladders	366.70
Yorkshire Internal Auditors	290.00
Light Media Displays/Screen Balance	2203.32
P.May/April Salary	398.73
B.Haigh/Garden Help	50.00
Bankline Fee	<u>2.80</u>
	<b>4379.02</b>

27.3 Payments Received

LCC/Precept & CTS Grant	26,405.00
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27.4 Transfer to Reserve Account 30,000.00

27.5 The balance on the Parish Council's **Reserve Account** currently stands at: £54,564.06

27.6 The Clerk highlighted the main points of the Minutes of a Finance Meeting held on 20<sup>th</sup> April 2023, a copy of which had been sent out to all councillors prior to the meeting.

## 28.0 Applications for Grants

28.1 There were 3 applications for grants.

28.2 A grant of £500 was approved for the Gildersome Happy Memories Café, dementia group. Councillors Bellhouse, Nixon and Rawson left the meeting while this decision was taken.

28.3 A grant of £500 was approved for the Get Together Gildersome group.

28.4 A grant of £100 was approved for LYM Productions to help stage a theatre production for the community at Greenside Methodist Church.

## **29.0 Date of Next Meeting**

29.1 The next Council Meeting to be held on Tuesday 6<sup>th</sup> June at 7.00pm, at Gildersome Meeting Hall.

